FULFILLMENT FUND
LAS VEGAS

UNR Enrollment Checklist

☐ Student Portal & Email

Activate MyNevada and your student email.

MyNevada is UNR's student portal system. It provides students with information about their admissions and financial aid. In addition, students are able to access services such as WebCampus/Canvas and advising.

Students who successfully submit an application to UNR will receive an ID number from the Nevada System of Higher Education to **activate their MyNevada** account and accept admissions. This will help secure a financial aid package including academic scholarships. Accepting admissions early will also allow students to participate in advanced registration.

Once on MyNevada, students should review their "to do" list for any missing items.

☐ Student Orientation

Register and attend orientation to schedule your classes for fall semester, learn about getting involved on campus, and meet faculty, staff, current, and other incoming students. Special programming is also provided for parents and families. Orientation registration typically opens mid-late spring semester.

Register for orientation or call 775-784-4306 for more information.

☐ Financial Aid

Review financial aid and complete verification process, if necessary.

Financial Aid – Once you have applied for admissions, be sure to complete and submit the New Freshman Scholarship application found under "Supplemental Forms" on your MyNevada account.

This scholarship application must be submitted no later than **February 15**.

Be sure to apply and submit your FAFSA results to the University of Nevada, Reno prior to **February 1** to receive consideration for financial aid. Nevada residents who complete this step will receive automatic consideration for the Nevada Guarantee Award that covers full tuition, special fees and textbooks. Students can expect to receive a financial aid package and

academic scholarships notification by early April. These awards will also be posted in the MyNEVADA account.

DACA/Immigrant students must complete an **Institutional Methodology** application for financial aid options.

Acknowledgement of the Millennium Scholarship – Students are initially notified of their eligibility for the Millennium Scholarship program in early August following high school graduation. Qualifying students will receive an award letter from the State Treasurer's Office describing the terms and conditions of the scholarship program. To receive funding, students are required to complete the **Acknowledgement of Award** process online.

Financial Aid Verification – The financial aid verification process is required by the U.S. Department of Education. Institutions are required to collect and maintain specific documentation on selected FAFSA records before disbursing federal funds.

Approximately 30% of students who submit a FAFSA will be federally selected for verification. Students who are selected for verification must submit the requested documents in order to receive their financial aid.

If selected for verification, visit your MyNEVADA account and check your "to do" list. Be sure to complete the correct form that corresponds with the item listed on your account. **Verification worksheets** can be found on UNR's Office of Financial Aid and Scholarships website.

☐ Housing and Work Study

Housing – If you plan to live on campus at UNR, you will need to complete a **Housing application**. The housing application opens on **November 15**.

Visit the **UNR Housing website** for more information about housing fees, deposits, and rates.

Federal Work Study – As a UNR student, you may be able to work on campus. The Federal Work Study program provides eligible students with jobs on campus. Student eligibility is determined via the FAFSA.

The U.S. Department of Education provides funding for a limited number of students to participate in this financial aid program. Eligible students are offered an award that will pay their wages during semesters/terms of employment.

Visit **UNR's Financial Aid & Scholarships** website to learn more about federal work study.

☐ Documentation

Follow up with important documentation including official high school transcript, ACT/SAT test scores, and immunization records.

Official High School Transcript – Students must submit their official high school transcript.

Visit the Clark County School District website to **request an official high school transcript.**

ACT/SAT Test Scores – Students must submit their ACT/SAT test scores to be placed into the correct level of Math and English courses.

ACT and SAT test scores may be sent electronically from the testing agency using the following codes: ACT 2494/SAT 4844

Visit the ACT or SAT websites to request test scores.

Hard copies of official transcripts and test scores must be in a sealed envelope from the issuing institution or testing agency and may be mailed to the following address:

University of Nevada Reno
Admissions & Records
MS 0120
Reno, NV 89557-0120

Immunization Records – Students must submit a copy of their immunization records (shot vaccination records).

Students can email records to mynevada@unr.edu, mail them into the address above, or fax them to 775-784-4283.

If you do not have a copy and need to request a copy of your records, visit **Nevada's Statewide Immunization Information System**.

Freshman Intensive Transition Program

Get a head start by participating in **NevadaFIT**, a one-credit academic program that kicks off the fall semester for first-year students. The primary goal is to help students transition successfully from high school to college. NevadaFIT provides a realistic orientation to the style, pace, intensity, and rigor of college courses. After completing this program, students are better prepared for their first semester of college.

☐ Transportation & Parking

Plan your transportation (i.e., how you will get to campus). If you will be driving a car and parking on campus, you will need to purchase a parking pass.

Visit **UNR's Parking & Transportation Services** website for more information.

☐ Important Dates & Tuition Payment Deadline

Identify important dates including the tuition payment deadline.

Access the **2022-2023 Academic Calendar** to view important dates such as registration dates, add/drop deadlines, holidays, etc.

Due dates are posted on your **MyNEVADA** account. Fees are due three (3) days prior to the start of each semester. The last day to pay tuition for Fall 2022 without penalties has yet to be announced.

If your financial aid is still pending and you have an outstanding balance on the day of the tuition payment deadline, it is suggested that you sign up for a payment plan to avoid being dropped from your classes.

A payment plan option breaks your educational costs into easy-to-handle monthly payments rather than paying for the entire semester in one large sum. If your balance due is more than $500, you may enroll in a tuition and/or housing payment plan to make your payment in three equal installments. The first installment is due on the fee due date, as listed in the Academic Calendar. The next installment is due one month later, with the final installment due one month after that. If you are using the payment plan for tuition or tuition and housing, the $50 payment plan fee will be added to your first payment. If you are using the payment plan for housing only, the $50 fee will be added to your second payment.

You are able to sign up for a Payment Plan for Tuition and Fees and/or Housing through MyNEVADA.

How to sign-up for payment plan:
1) Go to MyNEVADA, Student Center.
2) Under Finances, click on the drop-down box.
3) Click on "Enroll in Payment Plan."

Visit the **UNR Cashier's Office** website for payment plan information.

Administrative drop date for non-payment has yet to be announced.

☐ First Day of Class

- First day of class for the 2022-2023 school year is **Monday, August 29, 2022**.

- Buy Textbooks – Search and buy textbooks ahead of time at **UNR's Bookstore** or another site.

- Class Schedule – Have your class schedule ready which can be found on MyNevada.

- Map Out Classes – Check out **UNR's Campus Map** to identify the location of your classes.

- Be On Time – Consider traffic and the time it will take to find parking and walk to class.

You can access this checklist on our website at: **https://fulfillmentfundlasvegas.org/enrollment-lists/**

All information has been compiled through college/university resources, but lists are not made by the institutions. Information is accurate as of November 2021.

Be aware: information might change – check with your college if you have questions.