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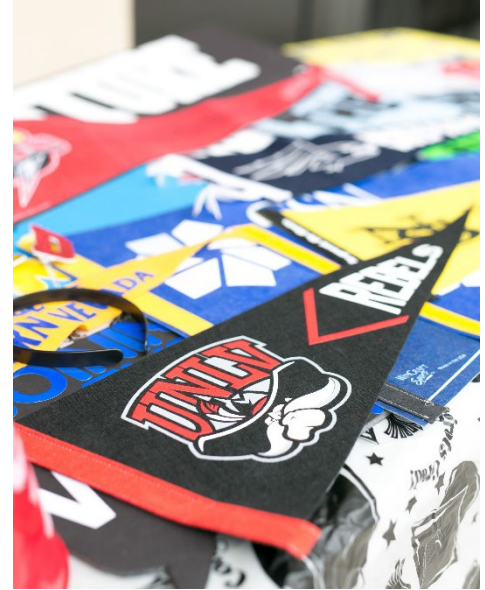
UNLV Enrollment Checklist

☐ Student Portal & Email

Activate MyUNLV and Rebelmail.

MyUNLV is UNLV's student portal system for students who have applied, been admitted, or are taking classes. On MyUNLV, students are able to access their student record, search and enroll for courses, and pay tuition.

New students are automatically granted access to MyUNLV upon submission of an application for UNLV admissions. Login information will be sent to the email address provided in the application. Students will receive an ID number from the Nevada System of Higher Education as their username.

In addition, students will receive a UNLV email address that must be activated via **Rebelmail**.

Rebelmail is UNLV's official means of communication with students, faculty and staff. Activate your rebelmail account as soon as possible to avoid missing out on important information about deadlines, major campus events, and announcements.

For assistance with student accounts, contact the UNLV IT Help Desk **online** or by phone at 702-895-0777.

☐ Housing and Work-Study

Housing – If you plan to live on campus at UNLV, you will need to complete a **Housing Application**. A non-refundable application fee of $125 is required when a new student submits a housing application.

Visit UNLV's **Housing & Residential Life** website for more information.

Federal Work-Study – As a UNLV student, you may be able to work on campus. The Federal Work-Study program provides eligible students with jobs on campus. Student eligibility is determined via the FAFSA.

The U.S. Department of Education provides funding for a limited number of students to participate in this financial aid program. Eligible students are offered an award that will pay their wages during semesters/terms of employment.

Visit **UNLV's Financial Aid & Scholarships** website to learn more about federal work-study.

☐ Welcome Events & Campus Tour

Visit campus! Register and attend these welcome events or take a campus tour.

Orientation – Receive your class schedule, learn about how to get involved on campus, meet faculty, staff, current, and other incoming students. Special programming is also provided for parents and families.

Register for Orientation

Admitted Student Fridays – Attend a half-day program to learn more about admitted student next steps, connect with future classmates, and staff, and decide if UNLV is the right fit for you. It's your day to ask questions, explore campus, and share the journey with your family. Available January through April.

Register for Admitted Student Fridays

Take a Campus Tour – See the entire UNLV campus through the eyes of a Rebel. This virtual event takes you through every stop on a normal in-person walking tour with a live guide. Take this tour to become familiar with the campus before classes begin! The guide will share fun facts about UNLV and answer any questions you have along the way!

Register for Campus Tour

☐ Financial Aid

Review financial aid and complete verification process, if necessary.

Financial Aid – Once accepted to UNLV, students are able to view their financial aid options on **MyUNLV** where they also accept/decline their awards. In addition, students are able to view their account balance for any out-of-pocket expenses.

DACA/Immigrant students will need to complete an **Alternate Need** form for financial aid options.

Acknowledgement of the Millennium Scholarship – Students are initially notified of their eligibility for the Millennium Scholarship program in early August following high school graduation. Qualifying students will receive an award letter from the State Treasurer's Office describing the terms and conditions of the scholarship program. To receive funding, students are required to complete the **Acknowledgement of Award** process online.

Financial Aid Verification – The financial aid verification process is required by the U.S. Department of Education. Institutions are required to collect and maintain specific documentation on selected FAFSA records before disbursing federal funds.

Approximately 30% of students who submit a FAFSA will be federally selected for verification. Students who are selected for verification must submit the requested documents in order to receive their financial aid.

If you are selected for verification, you will be notified in one of two ways:

- The United States Department of Education will notify you immediately after completing the FAFSA through a note on your Student Aid Report.

- UNLV will inform you through the "to do" list on **MyUNLV**. In addition, email communication will be sent to the email address listed on MyUNLV.

If selected for verification, visit the **UNLV Student Self Service Center** for more information.

☐ Documentation

Follow up with important documentation including official high school transcript, ACT/SAT test scores, and immunization records.

Official High School Transcript – You must submit your official high school transcript, unless you chose to self-report your courses and grades via the UNLV admission application.

Visit the Clark County School District website to **request an official high school transcript.**

ACT/SAT Test Scores – You must submit your ACT/SAT test scores to be placed into the correct level of Math and English courses.

ACT and SAT test scores may be sent electronically from the testing agency using the following codes: ACT 2496/SAT 4861

Visit the ACT or SAT websites to request test scores.

Hard copies of official transcripts and test scores must be in a sealed envelope from the issuing institution or testing agency and may be mailed to the following address:

UNLV Office of Admissions
4505 S. Maryland Pkwy.
Box 451021
Las Vegas, NV 89154-1021

Institutions sending transcripts through a secure email method may use the following address: **ugdocuments@unlv.edu**

Immunization Records – Students must submit a copy of their immunization records (shot vaccination records).

You can email records to **registrar@unlv.edu**

If you do not have a copy and need to request a copy of your records, visit **Nevada's Statewide Immunization Information System**.

Visit **UNLV's Office of the Registrar** website for more information on immunization requirements.

☐ Summer Bridge or Early Start Program

Get a head start by participating in a Summer Bridge or Early Start Program.

Summer Math Bridge – A free online program designed to help students who are placed into preparatory math classes (Math 95/Math 96) or gateway math classes (Math 120/124/126) but require a different 100-level math course for their desired major.

COLA 100E First-Year Seminar – This three-credit course is required as part of the general education curriculum. Get a head start and take this four-week course in August to help you prepare for your first semester in college.

First-Gen Connect – A free program for first-generation college students (students whose parents do not have a four-year college degree). First-Gen Connect introduces programs and student success strategies that can contribute to their success at UNLV (i.e., the Academic Success Center, the Writing Center, time management skills, etc.).

☐ Transportation & Parking

Plan your transportation (i.e., how you will get to campus). If you will be driving a car and parking on campus, you will need to purchase a parking pass.

Visit **UNLV's Parking & Transportation Services** website for more information.

☐ Important Dates & Tuition Payment Deadline

Identify important dates including the tuition payment deadline.

Access the **2022-2023 Academic Calendar** to view important dates such as registration dates, add/drop deadlines, holidays, etc.

The last day to pay tuition online without penalties is **August 28, 2022**.

If your financial aid is still pending and you have an outstanding balance on the day of the tuition payment deadline, it is suggested that you sign up for a payment plan to avoid being dropped from classes.

A payment plan breaks down your balance into monthly payments. Use the Interest-Free Monthly Payment Plan available via **MyUNLV**. The payment option is available for a small non-refundable fee of $45 per semester. You can access your payment plan online, 24 hours a day through MyUNLV.

Visit **UNLV's Cashiering & Student Accounts** website for more information including **instructions on how to enroll in a payment plan**.

The administrative drop date for non-payment is September 6, 2022.

☐ First Day of Class
- First day of class for the 2022-2023 school year is **Monday, August 29, 2022**.

- Buy Textbooks – Search and buy textbooks ahead of time at **UNLV's Bookstore** or another site.

- Class Schedule – Have your class schedule ready which can be found on **MyUNLV.**

- Map Out Classes – Check out **UNLV's Campus Map** to identify the location of your classes.

- Be On Time – Consider traffic and the time it will take to find parking and walk to class.

You can access this checklist on our website at: **https://fulfillmentfundlasvegas.org/enrollment-lists/**

All information has been compiled through college/university resources, but lists are not made by the institutions. Information is accurate as of November 2021.

Be aware: information might change – check with your college if you have questions.